



VOLUNTEER POSITION DESCRIPTION

SCRUTINEERING ASSISTANT

Location: Darwin

Minimum Time Commitment: 15 - 21 October 2023

Outline of Role:

The role of a Scrutineering Assistant is varied including but not limited to;

- Issuing credentials
- Checking electrical systems, signage, and various equipment
- Mechanical and safety inspections
- Measuring and weighing of vehicles and people
- Assigning passengers and driver's ballast

All of which are assessing the solar cars against the published regulations to ensure compliance.

Duties are assigned by the Chief Scrutineer and Faculty Members, based on a range of differing skills, abilities and experience.

Points of note:

Scrutineer registration and setup will be held on the 15 October 2023. Static Scrutineering will be held at Darwin Convention Centre from 16 – 20 October 2023, with Dynamic Scrutineering will held at Hidden Valley Motor Sport Complex on 21 October 2023.

Skill Set:

Scrutineering assistants are selected based on a range of different skills, abilities, and experience.

- Attention to detail and able to record the required information clearly.
- Willingness and ability to communicate with different cultures and groups of people.
- Ability to follow the instructions provided at training and to use common sense when required.

Reporting Structure:

Depending on the duty assigned, scrutineer assistants will report to the Chief Scrutineer, a Faculty Member or a designated Floor/Team Leader.

Benefits:

- Event credential
- Event Uniform – shirt & bucket hat
- Training and material required to complete role
- Accommodation at required event locations
- Invitation to Bridgestone World Solar Challenge Awards Ceremony

Organisational Contribution / Safety Awareness

Your Commitment

As a volunteer you are with us because you want to be on this great adventure, and you are in full control of your availability. We ask that you think carefully before committing your time and provide sufficient notice if you are unable to deliver your commitment. Volunteers are expected to be reliable and available to perform their allotted tasks.

Whilst during the event your commitment may be considerable, please take time to rest and take breaks.

On the road, the Bridgestone World Solar Challenge is represented by all of the on-road volunteers, so we have high expectations of you and expect you to behave in a professional manner at all times.

You are;

- A representative of the event
- A judge of fact – what that means is that your recorded observations can be used by the Stewards as evidence of what happened (from your perspective).
- Asked to record honestly the actions and incidents of the team.
- Required to maintain the official records of the teams progress on behalf of the organiser.

To do this you need to:

1. Observe
2. Be attentive

Depending on your role, notes you will be required to keep may include;

1. Your period of duty – record start, stop, distance run, handover etc.
2. Your location – reference from the left-hand column of the route notes
3. Timekeeping – outside of control stops this is the Team Manager's responsibility
Your responsibility is to observe and record!
4. Overnight impound of battery packs – ensuring the team does the work, your job is to observe.
5. Record driver's details, ballast, safety issues, on road incidents etc.

All volunteers need to consistently record these items so that the Event Officials, Stewards, Clerk of the Course, Scientific Faculty, Event Organiser or any entity legally required to access can review your records and understand what was happening at the time.