



## VOLUNTEER POSITION DESCRIPTION

### OBSERVER

**Location:** Darwin to Adelaide

**Minimum Time Commitment:** 20 - 30 October 2021 – This means you need to be available in Darwin on the 20<sup>th</sup> October and fly in the day before.

**Outline of Role:**

Observers travel with a team from Darwin to Adelaide. As an Observer your role is to keep records of events as they occur, for example, the time a team arrived at a control stop or time spent on the side of the road fixing a problem.

Observers travel in the team support vehicle and are fully hosted by the team they are with. Observers bring their own camping equipment and personal items with them. The team is to provide food and water. As teams camp on the side of the Stuart Highway each night, Observers are expected to do the same.

Observers may change teams as they progress from Darwin to Adelaide. Observers may travel with 3 or 4 teams as they travel from Darwin to Adelaide.

Observers are provided with training and the materials required for undertaking their role.

**Points of note:**

This is an international event with teams from around the world.

Observers may find themselves travelling with people of non-English speaking backgrounds, different religious denominations and a range of culinary menus!

Observers cannot choose which team/s they travel with, however, we do recognise and do our best to accommodate requirements, such as not placing a young female observer with a young all male team.

**Skill Set:**

- Attention to detail and able to record the required information clearly.
- Ability to record information whilst travelling in a moving vehicle.
- Willingness and ability to communicate with different cultures and groups of people.
- A level of practical knowledge and ability to act and manage situations with clarity, authority, diplomacy and maturity.
- Ability to follow the instructions provided at training and to use common sense when required.
- Willing to be a voice of reason to curb potentially inappropriate behaviour.

**Desirable Attributes:**

- A desire to embrace this unique opportunity of travelling with teams, across Australia, camping on the side of the road and eating a variety of foods!

- Ability to travel light and to enjoy a great adventure!

### **Reporting Structure:**

Observers will need to report to the Volunteer Relations Officer (and/ or Control Stop Managers if required) and/ or Red Shirt Officials along the event route as outlined in the Observer Manual. A debrief will be required upon arrival into Adelaide.

### **Benefits:**

- Event credential
- Event Uniform – Shirt & Hat
- Training and material required to complete role
- Invitation to Bridgestone World Solar Challenge Awards Ceremony

### **Organisational Contribution / Safety Awareness**

#### **Your Commitment**

As a volunteer you are with us because you want to be on this great adventure and you are in full control of your availability. We ask that you think carefully before committing your time, and provide sufficient notice if you are unable to deliver your commitment. Volunteers are expected to be reliable and available to perform their allotted tasks.

Whilst during the event your commitment may be considerable, please take time to rest and take breaks.

On the road, the Bridgestone World Solar Challenge is represented by all of the on road volunteers, so we have high expectations of you and expect you to behave in a professional manner at all times.

You are;

- A representative of the event
- A judge of fact – what that means is that your recorded observations can be used by the Stewards as evidence of what happened (from your perspective).
- Asked to record honestly the actions and incidents of the team.
- Required to maintain the official records of the teams progress on behalf of the organiser.

To do this you need to:

1. Observe
2. Be attentive

Depending on your role, notes you will be required to keep may include;

1. Your period of duty – record start, stop, distance run, handover etc.
2. Your location – reference from the left hand column of the route notes
3. Timekeeping – outside of control stops this is the Team Manager's responsibility  
Your responsibility is to observe and record!
4. Overnight impound of battery packs – ensuring the team does the work, your job is to observe.
5. Record driver's details, ballast, safety issues, on road incidents etc.

All volunteers need to consistently record these items so that the Event Officials, Stewards, Clerk of the Course, Scientific Faculty, Event Organiser or any entity legally required to access can review your records and understand what was happening at the time.